

BOKARO POWER SUPPLY CO. (P) LTD.

**HALL NO:- M-01, OLD ADMINISTRATIVE BUILDING,
ISPAT BHAVAN, BOKARO STEEL CITY – 827001**

CIN:U40300DL2001PTC112074

Reg. Office : Ispat Bhawan, Lodhi Road, New Delhi - 110 003

TENDER NOTICE NO.: BPSCL/CEO/P&C/17-18/C-120/NIT-668/4582
Dated 23/09/2017



TENDER DOCUMENT

NAME OF WORK: Hiring of Vehicles in BPSCL on contract basis.

COST: Rs.525/-
(Rupees Five Hundred Twenty Five only)

I N D E X

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Bokaro Power Supply Co. (P) Ltd.

(A Joint Venture of SAIL & DVC)

Hall No: - M-01, Old Administrative Building,

Ispat Bhavan, Bokaro Steel City – 827001

NOTICE INVITING TENDER

CIN:U40300DL2001PTC112074

Reg. Office : Ispat Bhawan, Lodhi Road, New Delhi – 110 003

NIT No. : BPSCL/CEO/P&C/17-18/C-120/NIT-668/4582

Date: 23/09/2017

For and on behalf of BOKARO POWER SUPPLY COMPANY (P) LTD, sealed tenders in three parts, **Part - A** : Cost of Tender document & EMD, **Part- B** : Technical & Commercial Offer and **Part – C** : Price Bid are invited, from reputed, experienced and financially sound firms for the following work at our Power Plant.

Description of Work	Hiring of Vehicles in BPSCL on contract basis
Earnest Money (in Indian Rs.)	Rs. 15,000/- (Rupees Fifteen Thousand) only
Cost of tender documents (Non-refundable) (in Indian Rs.)	Rs.525/- (Rupees Five Hundred Twenty Five) Only including GST @ 5%
Period of contract	01 (One) year from the date of commencement of Work. <i>(Extendable for another one year on the satisfactory performance)</i>
Last date & time of submission of tender	27/10/2017 at 12.00 Hrs. (IST)
Bid opening Date & Time.	27/10/2017 at 12:15 Hrs. (Part A & B)

Qualifying Requirements / Eligibility Criteria :

1. Average annual turnover (AAT)

Bidder should have Minimum average annual turnover (MAT) of **Rs. 4.40 Lakhs**

- Average annual turnover shall be determined taking into consideration turnover of available preceding three consecutive financial years. Other income shall not be considered for arriving at annual turnover.
- Audited annual accounts along with auditor's report of the bidder should be furnished in support of the same. Where audited annual account is not mandatory as per the law, the bidder has to submit annual financial turnover during the last three (03) consecutive years, ending 31st March of the previous financial year duly certified by CA.

2. Technical Capability :

Bidder should have experience of having completed **similar works** in any Public Sector Undertaking / Government / Semi Government organization or joint venture thereof / Company registered under Companies Act during last 7 years ending last day of month previous to the one in which offer are invited shall be either of the following:

Three similar completed works each costing not less than to **Rs. 4.40 Lakhs**

OR

Two similar completed works each costing not less than to **Rs. 5.87 Lakhs**

OR

One similar completed work costing not less than to **Rs. 10.28 Lakhs**

- **Similar Work means:** *Providing passenger LMV vehicle on monthly hire basis.*
- *The value of work order(s) submitted by the bidder will be considered on pro rata yearly basis.*
- Completed Work means the executed/completed portion of Work Order/AMC/RC, even if the work has not been completed in totality (subject to furnishing proof of executed value of work in the form of certified copies of RA Bills) along with successful work execution certificate (by the concerned authority etc.)

3. In support of their eligibility and experience, the bidder is required to submit self attested photo copies of work orders, completion certificates (by the concerned competent authority etc.) along with the techno-commercial bid. In addition, bidder shall submit an affidavit as per format at **Annexure-**

VI, declaring that the documents submitted by them are genuine.

4. The bidder must have minimum two (2) numbers of **Bolero/Sumo/Scorpio/Indigo/Dzire car 'OR' 02 nos. in any combination of these vehicles**, manufactured & registered after 01.01.2013 as per RTO certificate of registration, in the name of Bidder. Bidder should submit proof in support of ownership of each vehicle viz. copy of RC book, valid comprehensive insurance certificate /policy duly self attested.

5. Bidding by a consortium of vendors is not acceptable.

6. The bidder shall furnish authenticated copies of latest IT Return, GSTIN, EPF certificate, ESI Certificate.

The bidder is also required to submit Annexure VIII & IX as instructed there in.

General Terms & Conditions:

i) Offer shall be accompanied with Cost of the tender documents of **Rs. 525.00** (non-refundable) in the shape of Demand Draft / Banker's Cheque drawn from any Nationalized / Scheduled Bank except Co-Operative Bank, in favour of **Bokaro Power Supply Company (P) Ltd.**, Payable at Bokaro Steel City.

ii) Offer shall be accompanied with Earnest Money Deposit (EMD) of **Rs. 15,000.00 (Rupees Fifteen thousand) Only** in the shape of Demand Draft / Pay Orders / Bankers Cheque Payable at Bokaro Steel City // Bank Guarantee having validity for, *one (01) year including claim period of 03 months*, from any Nationalized Bank / Scheduled Bank except Co-operative Bank drawn in favour of **Bokaro Power Supply Company (P) Ltd.** as per format available at our website: www.bpscl.com

In case of forfeiture of EMD by BPSCL the bidder is required to re-imburse the applicable GST to BPSCL.

iii) However, Micro & small enterprises (MSEs) / PSU /Govt. Undertakings and Co-operative societies will be exempted from submission of cost of tender document & Earnest Money as per government policy. For MSEs the exemption from paying cost of tender document & Earnest Money will be granted only on submission of valid notarized copy of certificate having a valid Entrepreneurs Memorandum (EM) number.SSI/NSIC certificate holders should also submit a copy of Entrepreneurs Memorandum.

iv) **BPSCL reserves the right to :**

- a) Re-tender / extend the due date of submission of offer, if response to tender is not adequate or otherwise.
- b) Accept or reject any offer / all offers in full or part at any time at any stage without assigning any reasons whatsoever and without any damage / compensation thereof to the bidders.
- c) Modify the tender documents at any stage before the due date of tender.

Note:

1. Tender documents are to be downloaded from **Website: www.bpscl.com** only.
2. Bidders are requested to visit above website regularly for any addendum / corrigendum / Extension till opening of the NIT. **Any such changes shall not be published through Press advt.**

For and on behalf of
Bokaro Power Supply Company (P) Limited

Sd/-

(J.M Prasad)

DGM (P&C)

Tel : 8986874098

Email: purchase.bpscl@gmail.com

Conditions & Rules to be observed in submitting Tenders

1.01 Manner of Submission of the Tender

The tender shall be divided into 03 parts as follows:-

- a) **Part A:** This part Comprises of Cost of Tender document & EMD, NIT No. & date marked with Part A.
- b) **Part B:** This part Comprises of Technical and Commercial details, consent on terms & conditions of NIT etc. marked with (Part-B) Techno-Commercial Bid, NIT No. & Date.
- c) **Part C:** This part shall contain only the price schedule comprising the rates filled in figures and words as per the instruction given elsewhere in this tender. This should be kept in a sealed cover marked Price Bid (Part -C), NIT No. and Date.

1.01.1 Each part should be sealed in separate envelopes, clearly superscribing on the top of each envelope the relevant part number and description along with NIT reference and date of opening and submit all the parts simultaneously in another sealed envelope clearly superscribing NIT reference and date of opening.

1.02 Tender Validity Period

The tender shall be valid at least for 120 (One hundred twenty) days from the date of opening.

1.03 General

- i) Tenderer's are requested to visit site for actual assessment of the job before submission of their offer.
- ii) The tender rates shall be written in English, both words and figures. In the case of any discrepancy between the words & figures of the rates quoted, the rates expressed in words shall be taken as correct. In the case of discrepancy in the Unit Rate and Amount, Unit Rate will govern.
- iii) All pages of the tender documents, conditions, specifications & all enclosures must be signed with seal of the company at the lower left hand corner by the tenderer before submission of the tender.
- iv) If the intending tenderer is a Firm or Company, then they shall, in the forwarding letter, mention the number and names of all the partners & shall sign before submitting the same, unless the Power of Attorney holder has specifically been authorized in this respect.
- v) If any tenderer withdraws his tender before its acceptance or refuses within a reasonable time without giving any satisfactory and acceptable explanation thereof, the tenderer shall be disqualified for making any tender of the BPSCL for a minimum period of one year and the Earnest Money will be forfeited.
- vi) **Handling of Earnest Money:**
 - a) Earnest Money will be refunded to the un-successful tenderer after finalisation of tender and no interest will be paid for the same. Bidders are requested to provide Bank Details for refund of EMD.
 - b) The amount of Earnest money will be adjusted against Security Deposit only in case of successful Tenderer.
- vii) In case the date of tender opening happens to be holiday, the tender will be opened on the next working day at the same time.
- viii) **Any conditional offer or offer having deviations from our qualifying requirement, specification & instruction sheets is liable to be rejected.**
- ix) BPSCL reserves the right either to reject any/all the tenders without assigning any reason thereof.

General Terms and Conditions

- 2.01 Bidders are requested to visit the site before submission of the bid to get acquainted with actual site condition.
- 2.02 You will have to follow and observe the safety & statutory requirements.
- 2.03 You will have to be fully responsible for any sort of unsafe activity of your workmen.
- 2.04 All working personnel should have proper safety certificates issued by BPSCL before start of work.
- 2.05 Supervision of the work has to be carried out by the agency.
- 2.06 Work is to be carried out as per instruction & satisfaction of the Engineer-In-Charge.
- 2.07 Rates are to be quoted on firm price basis. Any conditional offer is liable to be rejected.
- 2.08 In case of any documents/information submitted by the bidder(s) found to be false or containing any misrepresentation of having any fraudulent declaration in it then in such eventuality legal action (including cancellation of contract, banning of business dealing, forfeiture of EMD, criminal proceedings etc.) as deemed fit may be initiated by BPSCL against the bidder.

2.09 **Payment Terms :**

90% of contract value will be paid on pro-rata basis on progressive jobs duly certified by Engineer In-Charge and balance 10% will be retained as security deposit which will be released after 03 months of satisfactory execution of work.

The expression satisfactory execution of the order shall mean fulfillment of all obligation arising out of and the guarantees stipulated in the contract. In default at satisfactory execution of the order the security deposit shall be forfeited to the BPSCL.

Any penalty for which the successful tenderer shall be found liable or any liquidated damages which shall be payable to the BPSCL in terms of the Contract, shall also be recoverable by the BPSCL from the Security deposit. If such security deposit will not be adequate for the purpose of liquidating the amount of penalty and/or damages as contemplated, the amount in excess thereof shall be deducted from any sum or sums which may be due or may become due to the successful tenderer from the BPSCL on any account whatsoever.

Notwithstanding what has been stated above if the successful tenderer shall have duly performed all his obligation under and the guarantees stipulated in the contract and observe all the terms and conditions thereof and no penalty shall have been recoverable from him and / or the BPSCL shall not have suffered any damages whatsoever, then security deposit shall be refunded, on receipt of a certificate from the Engineer in - charge that there is no claim against the Successful tenderer under the Contract.

- 2.10 Bidder will produce medical fitness certificate for his workers prior to CLC clearance for working at height. Height passes to be obtained from safety department.
- 2.11 You will have to strictly adhere to the provision of various labour laws including payment of bonus Act 1965.
- 2.12 You will have to pay Rs.4/- extra to the working persons as per BPSCL rules above minimum wage of one day.
- 2.13 Offer is to either type written or by handwritten and in no case partly type written and partly hand written. No corrections, overtyping shall be permitted without duly authenticated.
- 2.14 Tenders shall be accompanied by a copy of latest IT Return submitted, GSTIN of the Individual/Party/Firm submitting the Tender.
- 2.15 Paying authority –In - charge (F&A), BPSCL.
- 2.16 Tenderers shall quote their firm rates and no negotiations will be held except with the lowest tenderer, if required.
- 2.17 In accepting the order you are understood to accept to all responsibilities for completing the work in all respect.

2.18 **GST Clauses :**

- a. All bidders should strictly quote GST as extra. Offers with GST as inclusive will not be acceptable and will be liable for rejection.
- b. Bidders have to submit their GSTIN registration details to BPSCL along with supporting documents.

1	GSTIN		
2	Service Accounting Code No.		
3	A	CGST (in %)	
	B	SGST (in %)	
	C	IGST (in %)	
4	Total GST (3A+3B+3C) (in %)		

- c. Bidder would pass on the tax benefit/savings, if any, on account of output taxes to BPSCL.
- d. Bidder shall agree to do all things not limited to providing GST invoices or other documentation as per GST Law relating to the above Services, payment of taxes, timely filing of valid statutory returns for the tax period on the Goods and Service Tax Portal etc. that may be necessary to match the invoice on GSTN common portal and enable BPSCL to claim input tax credit in relation to any GST payable under this agreement or in respect of any part under this agreement.
- e. In case the Input Tax Credit of GST is denied or demand is recovered from BPSCL on account of any non-compliance by the Supplier/ Contractor, including non-payment of GST charged and recovered, the Supplier/ Contractor shall indemnify BPSCL in respect of all claims of tax, penalty and/or interest, loss, damage, costs, expenses and liability that may arise due to such non-compliance. Further, in case of any differential tax liability on account of any wrong classification/valuation etc. by the vendor, BPSCL will not be liable to reimburse any part of such differential tax, interest, penalty etc. It will be the sole responsibility of the vendor to discharge appropriate taxes, as applicable.
- f. Supplier/ Contractor shall maintain high GST compliance rating track record at any given point of time.

2.19 The manpower (labour and Supervisor) deployed for completion of the job and for compliance of work & safety of the workmen should be adequate. However the compliance and completion of the job cannot be restricted to labour supply but on the actual execution of the job to be certified by the Engineer – In – charge.

2.20 **VDA Clause :** During operation of the contract, if there is an upward revision of minimum wages, VDA by the appropriate Government, the bidder shall be entitled to reimbursement of such additional amount on actual basis subject to production of documentary evidence. The base date shall be the Bid opening date OR Revised offer date (in case of negotiated prices)

2.21 **Work accident :**

- a. You will be totally responsible for the safety of the workers employed by them. In the event of any work-accident, major or minor, your representative you must take care of the injured person immediately and provide him the required treatment as suggested by the doctor. The injured person may be admitted to BGH for the treatment by paying the charges as demanded by the hospital authority.
- b. You shall be fully responsible for making payment of compensation to your own workmen or to those of your sub-contractor in respect of any accident or injury occurring to them. BPSCL will in no way be responsible for it and will remain indemnified against all such claims of compensation in such cases

- 2.22 **SUBMISSION OF BANK GUARANTEE FOR QUOTING UNWORKABLE RATE:**
if a tenderer quotes unworkable rates i.e. if the quoted price is less than the lower limit of the estimated price and is considered for placement of order, the party will be asked to justify the rate quoted and will have to give Performance Guarantee Bond (in addition to the Security Deposit) in the form of Bank Draft/Bank Guarantee. The amount of Performance Guarantee Bond will be equal to the difference between lower limit of estimated price and quoted price of the tenderer. Earnest Money of the tenderers who refuse to give Performance Guarantee Bond will be forfeited and they will not be considered for taking participation in any kind of Tender for next Six (06) months from the date of issue of letter to the Defaulter Firm, if order / contract is not finalised from the present tender.

In case of forfeiture of Performance Guarantee Bond the contractor is required to reimburse the applicable GST to BPSCL.

2.23 **RATE FINALIZATION:**

BPSCL reserves the right to finalize the rate through either of the following modes:

1. a. Either through Online Seal Bid Price Bid obtained just before Reverse Auction

OR

- b. Opening of Online Price (*submitted on www.buyjunction.in*) / physical Price Bid, submitted at the time of techno-commercial bid.
2. Through Reverse Auction to be conducted by our service provider M/s. mjunction.
 3. If RA is not concluded for any reason, RA may be re-launched or case may be determined on the basis of online/physical price received along with the techno-commercial bid.
 4. Where it is decided not to conduct the RA, the techno-commercially accepted bidders shall be asked to submit online sealed or physical sealed decrement/s. In this case – On line/ physical price bid/s and online decrement or physical decrements, as decided by BPSCL, shall be opened together on same day and case be processed.

- 2.24 **FORCE MAJEURE** : Bidder shall not be considered in default if delay occurs due to cause beyond their control such as acts of God, natural calamities, civil wars fire, strike, frost, floods, riot and acts of unsurpassed power. Only those causes which have duration of more than seven days shall be considered in force majeure clause. In the event of delay due to such clause the delivery / completion period will be extended for a length of time equal to the period of force majeure of at the option of owner order may be cancelled without any liability what so ever on the part of the owner.

- 2.25 **The Parties should clearly indicate their prices firm in all respects till execution of the work order.**

- 2.26 **Special Instruction:** Tender will be opened on **27.10.2017 at 12.15 PM**. If it is declared a holiday by BPSCL then in the next working day at the same time in the presence of Tenderer's Authorized Representatives, who wish to be present.

Scope of works:

It includes Two (02) parts:

a. Part – A:

Providing **03 nos.** of AC fitted, chauffeur driven vehicles with commercial registration of **Tata Indigo / Maruti Swift Dzire make**, not older than 2013, for day to day official use by GM (Operation), GM (Project) and GM (Maintenance) of BPSCL.

b. Part – B:

Providing **05 nos.** of vehicles (**without AC**) with commercial registration of **Mahindra Bolero/Scorpio/Tata Sumo**, not older than 2013, for day to day official use by various departments of BPSCL.

Splitting of Order:

The Order against this job will be placed on **more than One Bidder** in following manner:

- a. L-1 Firm for both parts as mentioned above (i.e. **Part A & Part B**) will be decided **separately** .
- b. Further, **Part-A** will be divided among **two bidders** (**L-1** will get **02** vehicles and another will get **01** vehicle).
- c. **Part-B** will be divided among **two bidders** (**L-1** will get **03** vehicles and another will get **02** vehicle).
- d. All the tenderers (*except L-1 of each part*) will be asked to match their price with negotiated rate of L-1(*of corresponding part*) for distribution of the jobs. Only the tenderers, who agree to match their prices with negotiated rate of L-1 (*of corresponding part*), will be considered for the distribution of order on the basis of their original ranking in Comparative Statement.

SPECIAL TERMS & CONDITIONS:

1. Vehicles shall be of Model/manufacturing on or after 1st January-2013 as per RTO Certificate of Registration.
2. The bidder has to ensure that the vehicles provided should be in good running condition and should have proper vehicle fitness certificate, commercial registration and valid insurance.
3. The bidder will ensure that the driver should be neatly dressed, courteous, well behaved and medically fit and should have valid driving license.
4. In case of breakdown of the vehicle, substitute vehicle is to be provided immediately.
5. No claim on account of idle labour, interruption of work or any other expenses incurred by the bidder will be entertained.
6. All the expenses of hired vehicles including fuel, lubricant, deployment of driver and any other incidental expenses will have to be borne by the bidder. No separate claim will be entertained on any account except the charges as mentioned in under **Clause-18** below.
7. Any trip undertaken for the purpose other than official work of BPSCL including arrangement of fuel or maintenance/ repair of vehicle shall not be considered for payment
8. The vehicle should be petrol/diesel driven.
9. BPSCL shall not bear liability of any kind on account of engagement of the bidder's driver. The bidder will be solely and exclusively responsible for all statutory provisions arising out of employment of driver.
10. The vehicle used during duty hours should be registered in the name of the proprietor of party under motor vehicles act, & a copy (self-attested) of the registration certificate should be submitted along with the bid. Otherwise, the party is to submit attested copy of an affidavit, duly authenticated in court, on the part of the owner of the vehicle for allowing his vehicle to be used by the bidder for BPSCL duty, on hire basis or otherwise.
11. BPSCL shall have no responsibility for any damage to the vehicle due to any reason whatsoever and shall have no liabilities to pay any compensation to any person including driver of the vehicle being involved in any accident or destructive activities. Bidder will be responsible for all such legal matters.
12. The maintenance and repairs of the vehicles shall be the bidder's responsibility.
13. Enhancement of rates shall not be allowed during entire period of the contract.
14. In the event of any accident and / or damages sustained by the bidder's persons / vehicle while on duty, BPSCL shall not be liable for any damages thereon and that payment of any compensation will be the bidder's sole responsibility.
15. The bidder shall ensure that reporting time is strictly adhered to as per requisition (verbal or written). In case he is unable to provide vehicle as per requirement and it becomes incumbent on BPSCL to make alternate arrangement, BPSCL will be entitled to recover all the cost plus penalty per day which will be decided by the BPSCL for making alternative arrangement from the amount payable to the bidder under the contract.
16. The bidder has to provide vehicle (along with Driver) on all week days excluding Sundays, normally from 08:00 AM to 08:00PM (Working hours). Normally the working hours for a vehicle will be 12 hours per day. However, the vehicle may be detained / called for extra hours as well as on Sundays depending upon requirement. **In case the bidder's regular driver remains on leave on any duty day, he shall make arrangement for alternative vehicles / driver.**

17. The vehicle may have to report to duty on Sunday / National Holidays as per requirement. To ensure the smooth entry-exit of vehicle inside plant premises, bidder must ensure valid passes for vehicle and driver.
18. In case of requirement, BPSCL shall be at liberty to divert the vehicle taken on hire on outstation duty also. Bidder shall pay the parking charges/Toll taxes (wherever required) and the same will be reimbursed against production of documentary evidence
19. During the tenure of the contract, at any time BPSCL may inspect the vehicle and, if found below acceptable standards, the bidder shall withdraw / repair such vehicles and, if required, will replace with vehicles of acceptable standard.
20. The vehicle will be required to do local and outstation duties including duty inside the plant area also. The bidder shall arrange to obtain gate passes for the vehicles and the drivers. However BPSCL will provide assistance for the same.
21. If the performance of the bidder is not found satisfactory with respect to quality of vehicle deployed or services rendered, BPSCL may terminate the contract giving seven (07) days notice and such termination of the contract shall be final and binding upon the bidder.
22. The speedometer / odometer of the vehicle should always be in service for proper recording of kilometer run.
23. All working personnel should have proper safety certificates issued by BPSCL before start of work.
24. a) Log book must be maintained by the bidder and it must be duly signed by the officer – in – charge of the respective section. As a number of vehicles are being hired, each log book has to be signed by the respective engineer in charges nominated by the department/s.
b) Monthly statement of total run of the vehicles must be issued by the officer – in – charge and the same should be submitted to F&A department for release of payment.
25. The bidder will have to follow and observe the safety & statutory requirements.
26. All taxes applicable will be deducted from the bills of the bidder.
27. The bidder may provide the vehicles owned under Ownership / Partnership / through Power of Attorney.
28. **Penalty Clause:**
 - a. Non availability of vehicle or refusal for providing vehicle by bidder as requisitioned by user for whatsoever reason under this contract shall invite a penalty of Rs. 600.00 per occasion per vehicle.
 - b. The penalty for absence during extra hours (i.e. beyond normal working hours) is Rs. 500.00 per occasion per vehicle.
 - c. For temporary absence during duty hours without valid permission the penalty shall be Rs. 100/hr of absence.
 - d. In the event of any mechanical failure/breakdown of vehicle or insufficient fuel, after reporting of vehicle for duty, the service provider shall arrange for replacement by another vehicle within one hour. Non-compliance shall attract penalty @Rs 100/hr.
 - e. Violation of safety will be penalized as per BPSCL safety rules.

PRICE BID/ FORMAT

Special Instruction :

1. In the event of a L1 Bidder backing out prior to placement of order, in addition to forfeiture of EMD the bidder should be suspended for a period of six months from the date of issue of suspension order
2. Breakup of quoted unit LC (Landed Cost) excluding GST shall be submitted by the bidder. In case of refusal of L1 bidder to submit price break up, the bidder shall be suspended for a period of six months from the date of issue of suspension order.
3. **Price Basis L1 bidder will be decided on lowest Landed Cost excluding GST Basis for each PART (i.e Part A & Part B) separately.**

PART – A				
Sl. No.	Description	Qty.	Rate / Vehicle/ Month (Rs.)	Amount / Year (Rs.)
A.1	Hire charges for AC fitted TATA Indigo / Maruti Swift Dzire along with driver for 12 hours/day for running upto 1500 km/month. (All Inclusive)	3 Nos.		
Sub Total- A.1				
Description				
	Description	Qty.	Rate/Unit (Rs.)	Total
A.2	Rate (Rs./Km) per km beyond 1500 km	100 KM*		
A.3	Extra charges (Rs./ Hour) per hour for retention of vehicle beyond normal working hours(12 hours)	10 Hours*		
Sub Total- A.2+A.3				
GRAND TOTAL FOR PART A- (A.1+A.2+A.3)				
Note: GST Extra as applicable.				
* Quantity mentioned against Sl.no. A.2 & A.3 are only for evaluation of bidder's ranking for deciding L-1. It will be paid on ACTUAL basis.				

PART – B				
Sl. No.	Description	Qty.	Rate / Vehicle/ Month (Rs.)	Amount / Year (Rs.)
B.1	Hire charges for Bolero / Scorpio / Sumo (without A/C) along with driver for 12 Hours /day for running upto 1500 KM/month. (All Inclusive)	05 Nos.		
Sub Total- B.1				
Description				
	Description	Qty.	Rate/Unit (Rs.)	Total
B.2	Rate (Rs./Km) per km beyond 1500 km	100 KM*		
B.3	Extra charges (Rs./ Hour) per hour for retention of vehicle beyond normal working hours(12 hours)	10 Hours*		
Sub Total- B.2+B.3				
GRAND TOTAL FOR PART B- (B.1+B.2+B.3)				
Note : GST Extra as applicable.				
* Quantity mentioned against Sl.no. B.2 & B.3 are only for evaluation of bidder's ranking for deciding L-1. It will be paid on ACTUAL basis.				

Signature with seal of tenderer

Dated 23/09/2017

BPSCL/CEO/P&C/17-18/C-120/NIT-668/4582

Notarized Affidavit

I.....son/daughter of Shri
Aged..... years resident of
.....PS.....District.....State.....do
hereby solemnly affirm that:

- (i) I am (designation/authority) in M/s
(name of the firm/company).
- (ii) I confirm that all documents submitted against Enquiry No. dtd.
..... in support of eligibility criteria are genuine.
- (iii) I undertake to produce all documents in original for verification as and when asked for
the same by BPSCL.

Solemnly affirmed & declared before me by Deponent(s) who is/are identified by	The declaration made herein above are true to the best of our knowledge, information and belief signed atOn..... Deponent(s)
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ANNEXURE - VII

CHECKLIST TO BE FILLED BY BIDDER EXCEPT REMARKS:- All documents which is require for fulfill the qualifying requirement/ Eligibility criteria are to be submitted along with tender in serial order (clearly mention page no.) and the tenderer must fill the checklist of Annexure-V

CHECKLIST 1- OF DOCUMENT SUBMITTED BY TENDERER

Sl.No.	Document	Submit/ Not Submitted	Page No.	Remarks by BPSCL
1.	Valid work order			
2.	Completion Certificate			
3.	Partnership/ Proprietor			
4.	EPF			
5.	ESI			
6.	Latest ITR			
7.	* GSTIN			
8.	Turnover/ PL Sheet			
*If the agency is not under the preview of GST then please write Not applicable (N.A.).				
Total numbers of pages in Techno-commercial Bid				

CHECKLIST-2 [PLEASE TICK (√) THE ONE WHICH IS APPLICABLE AND CUT (X) ANOTHER]

1.	All document as per NIT and Checklist 1	Submitted () Not submitted ()
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DECLARATION OF TENDERER:-

I M/s hereby declare that to best of my knowledge, the information given in the checklist is correct and complete, if any mistake/ incorrect statement will be found then you have right to reject and cancel (my) tender/application without any notice. I also hereby declare that I have read the all terms and conditions of tender document carefully.

Signature of tenderer with seal

(To be submitted on bidder's Letter Head)

Format for Acceptance of General Terms & Conditions, Commercial Terms and all other Terms of the Reverse Auction

We _____ (Contractor Name) having
PAN _____ & registered office at _____ (Address)
agree to all the Commercial, General & other Terms & Conditions listed in the
NIT No. _____ dated _____
for the work of _____ (subject work) through Reverse Auction.

We confirm that we are in a position to do the job as per the scope of work given in NIT/RFQ. We agree to participate in the Reverse Auction and abide by the rules.

We nominate an executive, whose details are given below, to put the bids on our behalf.

The details of the person authorized to bid on our behalf is as follows.

Name & Designation :
E-mail ID :
Contact phone nos. :
Address :

(Signature & Seal)

Place :
Date :

Format for submitting last quoted prices*(To be submitted on Company Letter Head of the Bidder)***(To be sent within 30 mins of conclusion of the Reverse Auction)**

To,

mjunction services limited
 1st Floor, Tata Centre
 43, Jawaharlal Nehru Road
 Kolkata – 700 071

Fax: 033 – 2288 3279**Ref: Reverse Auction forfor Bokaro Power Supply Co. (P) Ltd. held on**

Reference above, we hereby confirm our Market wise last quoted prices in the Reverse Auction held on forfor Bokaro Power Supply Co. (P) Ltd., Bokaro Steel City.

Market No.	Last Quoted Price

We also confirm that we will submit item wise price break-up, within two working days from the date of Reverse Auction.

Signature :

Name :

Designation :

Date :

ENVIRONMENT, HEALTH AND SAFETY

EHS (Environment, Health and Safety) Clause for contracts where overall site is under BPSCL control

Bidder's Responsibilities

The contractor shall during the entire term of contract undertake to perform the following obligations relating to environment, health and safety:-

1. Ensure that your workforce is not exposed to asbestos or asbestos containing atmosphere.
2. Take suitable control measures to ensure that the workers are protected from dust emission.
3. Monitor and ensure that the working area is free from any toxic gas, vapour and fume. Take adequate measures to reduce level of concentration below permissible limit. Exposure to any particular toxic gas, vapour or fume shall not exceed the maximum permissible limit prescribed in local regulation for any particular period of time. Ensure adequate ventilation and no immediate danger to life and health of personnel working at site.
4. Ensure that there is no flammable atmosphere and uncontrolled fire hazard in and around the work place. In case it is required to work in flammable atmosphere, implement safe working procedure and suitable control measures in order to work safely.
5. Ensure that the workers are protected from excessive noise and heat. Take adequate measures to reduce noise/heat level below the permissible limit.
6. Ensure safe access and egress in and around work place. Ensure proper maintenance of Platforms, staircases, ramps etc. Special care and all safety measures should be taken while working at height. Roof work and access to roofs must not be undertaken without prior permit.
7. All Personal Protection Equipments supplied by the bidder should be of internationally recognized standards. All tools and tackles bought by the contractor for use during the contract period should have proper and valid certification by competent authority.
8. All lifting equipments, tools and accessories provided by BPSCL should be maintained and returned back in sound condition after the completion of contract period.
9. Ensure that the illumination in and around workplace and access areas are maintained properly. Make sure to switch off the light, fan and air conditioners after use.
10. The bidder must ensure that all machinery and equipments are provided with earth fault circuit breakers at all times when using electrical leads. Use of electrical tape for temporary repair is prohibited.
11. Guards and covers for equipments/machineries are to be provided where ever necessary.
12. Gas cylinders shall be securely stored, transported, identified and used in line with legislation and EHS requirements.
13. Fire extinguishers and other fire fighting equipments provided in different locations should never be misused.
14. Bidder must ensure optimum use of water with minimum wastage.
15. Contractor shall also ensure that the work area is kept clean, tidy, & free from debris. The Bidder is also fully responsible for protection of ground and underground from pollution.
16. Identify and highlight potential hazards / risks existing.
17. Ensure suitable corrective actions are implemented for identified issues.
18. Provide adequate emergency and first-aid facilities and it should be available in all shifts.
19. All workers should be trained and communicated about the onsite emergency and evacuation plan.
20. All equipments and plant should be maintained in safe condition.
21. The Bidder and their Personnel admitted to site must conduct themselves in an orderly and safe manner and conform at all times to the EHS Requirements. Fighting, engaging in horseplay, being under the influence of or possessing alcohol or drugs, gambling, soliciting, stealing, immoral or otherwise undesirable conduct is not permitted and shall not be tolerated. Upon knowledge of such conduct, BPSCL shall exclude the concerned person from the site and take all other appropriate measures as deemed necessary. BPSCL reserves the right to perform random drug and alcohol tests.
22. The Bidder shall immediately notify BPSCL of any environmental incident, injury, illness, near-miss, unsafe condition or practice and any loss or damage to property, including incidents related to the Bidder Personnel. An investigation report assessing the root cause, corrective action, and preventative action shall be submitted by the Contractor to BPSCL within 24-hours of the incident's occurrence.