

BOKARO POWER SUPPLY CO. (P) LTD.

**HALL NO:- M-01, OLD ADMINISTRATIVE BUILDING,
ISPAT BHAVAN, BOKARO STEEL CITY – 827001**

**TENDER NOTICE NO.: BPSCL/CEO/P&C/14-15/C-044/NIT-449/4257
dated 22/05/2014**



TENDER DOCUMENT

**NAME OF WORK: Cleaning, wiping & moping of Main Store of
BPSCL**

**COST : Rs. 300/-
(Rupees Three Hundred only)**

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Bokaro Power Supply Co. (P) Ltd.

(A Joint Venture of SAIL & DVC)

Hall No: - M-01, Old Administrative Building,

Ispat Bhavan, Bokaro Steel City – 827001

NOTICE INVITING TENDER

NIT No. : BPSCL/CEO/P&C/14-15/C-044/NIT-449/4257

Date: 22/05/2014

For and on behalf of BOKARO POWER SUPPLY COMPANY (P) LTD, sealed tenders in four parts, **Part - A** : Cost of Tender document and documents in support of eligibility criteria, **Part-B** : Earnest Money Deposit, **Part- C** : Technical & Commercial Offer and **Part – D** : Price Bid are invited on behalf of Bokaro Power Supply Company (P) Limited, from reputed, experienced and financially sound firms for the following work at our Power Plant.

Description of Work	Cleaning, wiping and moping in Main Store of BPSCL.
Estimated Amount (in Indian Rs.)	Rs. 4,42,457.00 (Rupees Four lakh forty two thousand four hundred fifty seven) only excluding service Tax.
Earnest Money (in Indian Rs.)	Rs. 8,850.00/- (Rupees Eight thousand eight hundred fifty) only
Cost of tender documents (Non-refundable) (in Indian Rs.)	Rs. 300/- (Rupees Three hundred) only
Period of contract	One (01) year from the date of commencement of work. Further extendable for another one year on satisfactory performance
Last date & time of submission of tender	20/06/2014 at 12.00 Hrs. (IST)
Bid opening Date & Time.	20/06/2014 at 12:15 PM (Part A, B & C)

Qualifying Requirements / Eligibility Criteria :

1. The intending bidder should have successfully completed similar* job in any PSU 'or' Govt. organization 'or' Joint Venture of PSUs/Govt. department/both or companies registered under company act 1956 during last 07 (Seven) years ending last day of the month previous to the one in which offers are invited shall be either of the following:

One Similar* nature of work costing not less than **Rs. 3,54,000.00** (Rupees Three lakh fifty four thousand) only, excluding service tax.

Or

Two similar* nature of work costing not less than **Rs. 2,21,200.00** (Rupees Two lakh twenty one thousand two hundred) only, excluding service taxes.

Or

Three similar* nature of work costing not less than **Rs. 1,77,000.00** (Rupees One lakh seventy seven thousand) only, excluding service taxes.

***Similar is defined as "The tenderer must have experience in the field of Housekeeping or Cleaning job".**

The bidder is required to submit an Affidavit in enclosed format (**Annexure-I**) indicating type/ category of enterprise/ style of the firm against each similar works furnished by them in support of eligibility mentioned above.

2. The intending bidder must have an average annual turnover during last three years ending with 31st March of the previous financial year not less than Rs. 1,33,000/-. Audited annual accounts along with Auditor's report (or report duly certified by CA) of the bidder for the last three years should be furnished in support of the same.
3. The bidder shall furnish authenticated copy of:
 - a) Valid Work order(s) and its Completion Certificate(s)
 - b) Partnership /Joint venture or Memorandum of Association and Articles of Association in case of Company.

- c) EPF Registration Certificate
- d) ESI Registration Certificate
- e) IT Return of previous 03 (three) years
- f) Service Tax Registration Certificate.

4. No consortium will be allowed.

- 5. The bidder has to submit authenticated documentary evidences for Sl. No. 1, 2 & 3 above along with the tender.
- 6. If required, original documents are to be provided for verification on demand.

General Terms & Conditions:

- i) Offer shall be accompanied with Cost of the tender documents of **Rs. 300.00** (non-refundable) in the shape of Demand Draft/ Banker's Cheque drawn from any Nationalized/Scheduled Bank except Co-operative Bank, in favour of **Bokaro Power Supply Company (P) Ltd.**, payable at Bokaro Steel City.
However Government organizations/ small scale industries registered with NSIC need not required to submit the cost of tender documents fee subject to production of the documentary evidence like valid Registration certificate of the same item or group of item from appropriate Govt. Authority.
- ii) Offer shall be accompanied with Earnest Money Deposit (EMD) of **Rs. 8,850.00/- (Rupees Eight thousand eight hundred fifty) only** in the shape of Demand Draft from any Nationalized Bank/ Schedule Bank except Co-operative Bank, drawn in favour of **Bokaro Power Supply Company (P) Ltd.**, Payable at Bokaro Steel City.

However EMD exemption wherever applicable may be availed of by Government organizations/ small Scale Industries registered with NSIC against proper entitlement documents.
- iii) The undersigned reserves the right to either rejects any/all the tenders without assigning any reason thereof & also reserves the right to alter the qualifying requirements.
- iv) Tender papers shall not be sent by post/courier service.

Note:

- 1. Tender documents are to be downloaded from our Website: **www.bpscl.in** only.
- 2. Bidders are requested to visit our website regularly for any addendum / corrigendum / extension till opening of the NIT. **Any such changes shall not be published through Press advt.**

For and on behalf of
Bokaro Power Supply Company (P) Limited
Sd/-
(J.M.Prasad)
DGM (P&C)

CONDITIONS & RULES TO BE OBSERVED IN SUBMITTING TENDERS

1.01 Manner of Submission of the Tender

The tender shall be divided into 04 parts as follows:-

- a) **Part A:** This part Comprises of Cost of Tender document, Proof of Qualifying Requirements marked with (Part-A) ‘Qualifying Requirements’, NIT No. & date
- b) **Part B:** This part comprises of the Earnest Money Deposit in the manner as stated in the tender which shall be in one envelope marked with (Part-B) ‘EMD’, NIT No. & date
- c) **Part C:** This part Comprises of Technical and Commercial details, consent on terms & conditions etc. marked with (Part-C) Techno-Commercial Bid, NIT No. & Date of NIT
- d) **Part D:** This part shall contain only the price schedule comprising the rates filled in figures and words as per the instruction given elsewhere in this tender. This should be kept in a sealed cover marked Price Bid (Part -D), NIT No. and Date.

1.01.1 Each part should be sealed in separate envelopes, clearly superscribing on the top of each envelope the relevant part number and description along with NIT reference and date of opening and submit all the parts simultaneously in another sealed envelope clearly superscribing NIT reference and date of opening.

1.02 Tender Validity Period

The tender shall be valid at least for **120 (One hundred twenty)** days from the date of opening.

1.03 General

- i) Tenderer's are requested to visit the site for actual assessment of the job before submission of offer.
- ii) The tender rates shall be written in English, both words and figures. In the case of any discrepancy between the words & figures of the rates quoted, the rates expressed in words shall be taken as correct. In the case of discrepancy in the Unit Rate and Amount, Unit Rate will govern. Erasures, changes, and corrections of whatever type/nature shall be attested by the tenderer. The rates amount shall be written in Rupees and Paise only. The rates in words shall be written in one single line only without admitting any interpolations.
- iii) All pages of the tender documents, conditions, specifications & all enclosures must be signed with seal of the company at the lower left hand corner by the tenderer before submission of the tender.
- iv) If the intending tenderer is a Firm or Company, then they shall, in the forwarding letter, mention the number and names of all the partners & shall sign before submitting the same, unless the Power of Attorney holder has specifically been authorized in this respect.

- v) If any tenderer withdraws his tender before its acceptance or refuses within a reasonable time without giving any satisfactory and acceptable explanation thereof, the tenderer shall be disqualified for making any tender of the BPSCL for a minimum period of one year and the Earnest Money will be forfeited.
- vi) **SUBMISSION OF BANK GUARANTEE FOR QUOTING UNWORKABLE RATE**
If the tenderer quotes unworkable rate i.e the quoted rate of tenderer lesser than 90.00% of estimated value and is considered for placement of order, they/he will be asked to justify the rate quoted and will have to give **Performance guarantee bond** (in addition to the Security Deposit) either in the form of Bank Draft/Pay order/Banker's Cheque of Nationalized/Scheduled Bank in favour of Bokaro Power Supply Company (P) Limited, payable at B.S.City or in the form of Bank Guarantee from a nationalized Bank (In prescribed format of BPSCL) duly endorsed in favour of BPSCL, B.S.City. The amount of PBG will be the difference of 90% of estimated amount and Quoted amount
- vii) **FORCE MAJEURE**
The contractor shall not be considered in default if delay occurs due to cause beyond their control such as acts of God, nature calamities, Civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. Only those causes which have duration of more than seven days shall be considered in force Majeure clause. In the event of delay due to such clause the completion period will be extended for a length of time equal to the period of force majeure or at the option of order may be cancelled without any liability what so ever on the part of BPSCL.
- viii) Any tender containing false information/particulars shall be liable to be rejected and tenderer found guilty for furnishing false information/particulars may be debarred from future dealings as per prevailing procedure and EMD will be forfeited.
- ix) **Handling of Earnest Money:**
a) Earnest Money will be refunded to the un-successful tenderer after finalisation of tender and no interest will be paid for the same.
b) The amount of Earnest money will be adjusted against Security Deposit only in case of successful Tenderer.
- x) In case the date of tender opening happens to be holiday, the tender will be opened on the next working day at the same time.
- xi) **Any conditional offer or offer having deviations from our qualifying requirement, specification & instruction sheets is liable to be rejected.**
- xii) BPSCL reserves the right either to reject any/all the tenders without assigning any reason thereof.
- xiii) Offer is to be either type written or by handwritten and in no case partly type written and partly hand written. No corrections, overtyping shall be permitted. If so, the same shall be summarily rejected.
- xiv) Paying authority – DGM (F&A), BPSCL.
- xv) Tenderers shall quote their firm rates and no negotiations will be held except with the lowest tenderer, if required.
- xvi) In accepting the order you are understood to accept to all responsibilities for completing the work in all respect.
- xvii) Where a claim of Service Tax is preferred and admitted, the tenderer must satisfy that he is a registered contractor under Service Tax Act and Possesses a Certificate of Registration in the firm's name in which the service is made and shall in proof thereof, while submitting bills for payment, furnish the number, date and other particulars of such Certificate.

GENERAL TERMS AND CONDITIONS

- 2.01 The tenderer shall make himself fully conversant with the site condition and nature of proposed works before submitting the tender and also cost of all the materials, cost of labours, transport, incidentals, royalties or any other taxes and duties.
- 2.02 Once the work is awarded to a successful tenderer, the rate quoted by him/them as well as the terms & conditions of the tender shall remain firm and valid during the entire contract period and no claim for escalation of rate on what-s-enever ground will be entertained.
- 2.03 Tenders will be opened on the date and time as specified, even if a tenderer is not present. In the event of the tender being rejected, the Earnest Money forwarded with such unacceptable tender will be refunded to the tenderer.
- 2.04 If any tenderer withdraws his tender before acceptance or refuses within a period of 10 days without satisfactory explanation, he shall be disqualified for submission of tender for minimum next three years. Tenderer who refuses to carry out the work after acceptance of the tender without valid reasons shall be disqualified for submission of tender in future for three years. Any tenderer if submits any false document, he shall be disqualified for submission of tender in future for three years.
- 2.05 All tools and tackles, cleansing agent & safety appliances (if not otherwise mentioned) required for the job will have to be arranged by the contractor.
- 2.06 Supervision of the work has to be carried out by contractor and Inspection will be done by Site Engineer/BPSCL.
- 2.07 The contractor will have to engage sufficient nos. of working personnel for the job.
- 2.08 Work is to be carried out as per instruction & satisfaction of the Engineer-in-charge.
- 2.09 The contractor will have to follow and observe the safety & statutory requirements.
- 2.10 The contractor will have to be fully responsible for any sort of unsafe activity of their workmen.
- 2.11 The party will deploy healthy persons for the execution of the job for which a medical certificate is required to be furnished from registered M.B.B.S. doctor.
- 2.12 Full time supervisors to be deployed everyday for the job, who will take work assignment from EIC of the job and will be responsible for proper execution of work taking care of safety of the persons deployed.
- 2.13 All Personnel Protective Equipments to the persons deployed to be provided by the party.
- 2.14 The contractor will have to supply manpower during holidays and off days, round the clock depending upon plant requirements.
- 2.15 After work is over Engineer-in-charge/his representative will review works, contractors will rectify any defect, if found, free of cost.
- 2.16 The labours should be trained before start of the work to avoid operational safety and fire hazards of Power Plant.
- 2.17 BPSCL will provide following items free of cost as per requirement: Water and Electricity.
- 2.18 The contractor shall remove all debris, surplus materials, etc., if any, and dump the same at places/place as directed by the Engineer-in-charge.
- 2.19 The contractor shall also maintain all records/register/return/cards such as:
 - i) Register of workmen employed by contractor
 - ii) Employment card
 - iii) Muster Roll
 - iv) Register of wages-cum-muster roll
 - v) Submission of Return
 - vi) Order book
- 2.20 You will have to follow and observe the safety & statutory requirements.

- 2.21 All working personnel should have proper safety certificates issued by BPSCL before start of work.
- 2.22 You will have to provide all Tools & Tackles, equipments, safety appliances and manpower as per requirement.
- 2.23 All the working tools & tackles, men, material etc., safety appliances like safety helmet, safety boot, hand gloves and personnel protection equipments like earplugs, masks are to be provided to the labours by you at your own cost. The list and make of safety appliances may be obtained from safety officer
- 2.24 Rates are to be quoted on firm price basis. Any conditional offer is liable to be rejected.
- 2.25 Safety of the contractor's workmen will be entirely the responsibility of the contractor. In case of any work injury, major or minor, the contractor or his representative will have to provide the medical aid. If adequate medical care is not provided by the contractor, the worker will be treated in BGH and the cost of treatment will be recovered from your running bill.
- 2.26 Contractor will produce medical fitness certificate for his workers prior to CLC clearance for working at height. Height passes to be obtained from safety department.
- 2.27 You will have to strictly adhere to the provision of various labour laws including payment of bonus Act 1965, EPF and ESI Rules & regulations.

2.28 **SAFETY RULES & REGULATIONS FOR COMPLIANCE:-**

You shall at all time exercise reasonable precaution to the safety of workers in the performance of his duties and shall strictly comply with all the provisions of the safety & pollution control laws as given below:

- I. You will be advised to obtain Safety Clearance from Safety Engineering Department of SAIL/BSL/BPSCL before start of the work.
- II. Along with contract document and job instructions from our side you along with supervisor will go to Safety Engineering Department of SAIL/BSL/BPSCL where you/he will be further briefed and contractor's Safety Rules book will be handed over to you/him & explained. You are not permitted to start the job without clearance from Safety Engineering Department of SAIL/BSL/BPSCL.
- III. You shall have to provide a list of workers to be engaged well before the start of work. All the labours and supervisors must be physically made available to undergo Safety Training Programme in the Safety Engineering Department of SAIL/BSL/BPSCL and obtain certificate before engaging them on the job your labours without certificate of training from the Safety Engineering Department of SAIL/BSL/BPSCL shall not be allowed to work.
- IV. Safety of workers employed by you is entirely your responsibility and in the event of any work accident, major or minor, the workmen can be admitted to BGH. If your supervisor is not available to give adequate medical care, the cost of treatment can be recovered from your monthly bills. Safety guide lines enclosed with the work order must be followed strictly.
- V. The area of work is **NO SMOKING ZONE** , so contractor must take care that no worker from his side smokes in the Plant area.
- VI. Without prejudice to the right conferred by the clauses above for stoppage of work for violation of safety requirements, you shall be liable for penalties mentioned below:
 - i. Up to Rs. 5000/- by DGM (Safety)/ Head of Safety Engg. Department/ Head of the Department where work is being done for 1st violation of safety norm, non use of PPEs (Personnel Protective Equipments) like safety shoes, hand gloves, safety helmets, goggles etc. as per work requirements by you or your workers. This condition is applicable in case of violations of Road Safety norms also.

- ii. Fine upto Rs. 20,000/- on 2nd Violation as mentioned in clause VI (i) above.
- iii. You shall be debarred for one year/ deregistered from taking up further contractual work in BSL from the date of issue of debarring/ deregistering order on 3rd violation as mentioned in clause no. VI (i) above.
- iv. Fine upto Rs. 10,000/- for violation in use of Full Body Harness by you or your workers for working at height (Above 1.8 metres from immediate floor)
- v. Fine Rs. 25,000/- (Minimum) to Rs. 50,000/- Maximum for, serious injuries and disabilities causes by violation as mentioned in Clause No.- VI (i) and VI (iv).

Independent of the above, you shall be fined Rs. 1,00,000/- (Rs. 1 lakh) or more and debarred/ deregistered from taking up further contractual work in BSL from the date of issue of debarring/ deregistering order in case any Fatal accident occurs due to violations as mentioned in Clause VI (i) and VI (iv) above.

- 2.29 The Parties should clearly indicate their prices firm in all respects till execution of the work order.
- 2.30 In case of asking any variation on any account whether sales tax or Service tax, excise duty or transportation etc. will not be treated as firm price on that account and hence parties should state everything clearly.

Special Instruction: Tender will be opened on **20/06/2014 at 12:15 PM**. If it is declared a holiday by BPSCL then in the next working day at the same time in the presence of Tenderer's Authorized Representatives, who wish to be present.

SCOPE OF WORK

1. Daily cleaning, sweeping, moping and wiping of all floors, staircase, corridors, lifting carrying and disposing the garbage.
2. Cleaning of racks at various elevations and sweeping of open areas including platform, spares, spare boxes kept outside the platform.
3. Cleaning of furniture partitions, wooden cabin walls face ceilings, railings, doors, windows, ventilation blinds, rakes, computers, telephones, AC, with dry/wet cloths, feather brush & duster.
4. Cleaning of chokages in drains, swers and manholes around store premises and spraying bleaching powder in the same areas.
5. Removal of dust, garbage, etc. from the store building and its premises.
6. The work shall be executed as per direction of the Engineer-in-Charge.

SPECIAL CONDITIONS

- a) The work will be carried out as per specification of schedule of quantities and direction of Engineer-in-charge.
- b) The contractor shall execute the work in compliance with the provisions of contract and contract Technical Specification and/or design drawings furnished by the Employer (BPSCL) in terms of the contract and as per codes and standards specified therein.
- c) Time is the essence of contract and hence the contractor must complete the work as per the specification and to the satisfaction of Engineer-in-charge within the stipulated completion time of work otherwise LD will be imposed.
- d) All the materials required for the work will be used by the contractor as per specified quality/grade mentioned in schedule of quantity or as per direction of Engineer-in-charge of the work. Before purchasing these materials, a prior approval must be obtained from Engineer-in-charge otherwise materials will be taken out from the site.
- e) The contractor will have to furnish the purchase documents, gate entry papers and test reports of specified material being used by him to ensure its quality. The test reports must be issued by reputed laboratories or the Engineer-in-charge will be at his liberty to get the materials tested, the cost of which will be borne by the contractor.
- f) In the case of bad quality work or material, the Engineer-in-charge may remove the same and have it replaced deducting the value of the work rejected or material removed or the cost of replacing the same, as he may think proper, from any amount due, or that may become due to the contractor.
- g) If the contractor repeats the bad quality work or used bad quality material or not follows the instruction/direction of Engineer-in-charge then Engineer-in-charge may put an end to contract at his option at any time.
- h) **Clearance of site after completion of works:** On the completion of the all parts of the works , all wreckage, rubbish, debris and surplus material of any kind including debris materials/rubbish and of any short or kind, like scaffolding etc. , used for the purpose of or connection with its construction are to be cleared away and removed by the contractor. No final payment in settlement of the accounts for the works shall be held to be due or shall be made to the contractor till such site clearance shall have been affected by him.
- i) The contractor shall provide first aid medical facilities at the as per rules in force in relation to the strength of the contractor's staff and workmen deployed at site.
- j) You will have to pay Rs.4/- extra to the working persons as per BPSCL rules above minimum wage of one day.
- k) You have to pay your-workmen as per circular / notification published by the state government in regard to rates of payments of VDA in vogue.

- 1) You shall have to pay an amount of Rs. 38.46 per day as actual attendance per month (not exceeding 1000/- per month) to the worker engaged by you in this job as Additional Welfare Amenity (AWA) and you are requested to include the amount against A.W.A. in your quoted rate & submit the offer accordingly.

PENALTY CLAUSE

- i) If dust is seen accumulated/heaped in a place for more than 24 hours; a penalty of Rs. 2 per Sqm will be penalized.

PAYMENT MODE

- a) The quantity of work executed shall be measured and **90%** payments will be made on pro-data basis as per the progress of work and on the completion or the termination of the work, final measurements will be made and the account adjusted accordingly.
- b) All taxes as applicable will be deducted from the bills of the contractor.
- c) **Escalation:** - The rates will remain firm during the contract period. No escalation on any account will be admissible.

SECURITY MONEY

- a) The Engineer-in-charge will deduct from the bill a sum equal to 10% (Ten percent) of the value of the work done as the security for the rectification of such defects in the work as may be noticed within **Three Months** after completion of the work, such defects shall be rectified by contractor within such period as the Engineer-in-Charge may appoint and if the contractor fails to rectify the defects within that period they will be rectified by the Engineer-in-charge at the expense of the contractor and the cost of rectification of the defects by the Engineer-in-charge shall be paid from the security deposit.
- b) The Security deposit deducted above will be refunded to the contractor **Three Months** after the completion of the work in all respects provided the contractor has fulfilled the following formalities:-
 - i) Acceptance of the final measurement recorded by the departmental officer.
 - ii) Apply for extension of time as and when required immediately.
 - iii) Rectification of the defects pointed out by the Departmental officer.
 - iv) Completion of work in all respect, including clearing of sites, return of surplus material issued by the departmental immediately on completion of work as and when it comes to light.

CONTRACT PERIOD: - Contract period will be One (01) year from the date of commencement of work. Further extendable for another one year on satisfactory performance.

TERMINATION OF CONTRACT:

1. The employer(BPSCL), without prejudice to any other rights or remedies it may possess may terminate the contract forthwith in the following circumstances by giving a notice of termination and its reasons therefore to the contractor, referring to this sub-clause hereof:
 - a) If the contractor becomes bankrupt or insolvent has a receiving order issued against it, compounds with its credentials, or, If the contractor is a corporation, a resolution is passes or order is made for its winding up (other than a voluntary liquidation for the purposes of amalgamation or reconstruction), a receiver is appointed over any part of its undertaking or assets, or if the contractor takes or suffers any other analogous action in consequence of debt.
 - b) If the contractor assigns or transfers the contract or any right or interest herein in violation of the provision of the contract.
 - c) If the contractor has abandoned or repudiated the contract.
 - d) If the contractor has without valid reason failed to commence work on the works promptly or has suspended the progress of contract performance for more than thirty (30) days after receiving a written instruction from the employer to proceed.
 - e) If the contractor persistently fails to execute the contract in accordance with the contract or persistently neglects to carry out its obligations under the contract without just cause.

- f) If the contractor refuse or is unable to provide sufficient materials, services or labour (adequate resources) to execute and complete the works in the manner specified in the program furnished under the contract, at rates of progress that give reasonable assurance to the Employer that the contractor can attain completion of the works by the time for completion as per contract.

Then the employer may, without prejudice to any other rights it may possess under the contract, give a notice to the contractor stating the nature of the default and requiring the contractor to remedy the same. If the contractor fails to remedy or to take steps to remedy the same within fifteen (15) days of its receipt of such notice, then the employer may terminate the contract forthwith by giving a notice of termination to the contractor that refers to this sub-clause.

2. Upon receipt of the notice of termination, the contractor shall, either immediately or upon such date as the is specified in the notice of termination,
 - a) Cease all further work, except for such work as the employer may specify in the notice of termination for the sole purpose of protecting that part of the works already executed, or any work required to leave the site in a clean & safe condition.
 - b) Terminate all subcontractors, except those to be assigned to the Employer pursuant to paragraph (d) below.
 - c) Deliver to the Employer the parts of the works executed by the contractor up to the date of termination.
 - d) To the extent legally possible, assign to the Employer all right, title and benefit of the contractor to the works as at the date of termination, and, as may be required by the employer, in any subcontracts concluded between the contractor and its subcontractors.
 - e) Deliver to the Employer all drawings, specification and other documents furnished by the employer to the contractor and/or prepared by the contractor or its subcontractors as at the date of termination in connection with the works.
3. The Employer may enter upon the site, expel the contractor, and complete the works itself or by employing any third party at the **RISK & COST** of the contractor. The Employer may, to the exclusion of any right of the contractor over the same, take over and use any contractor's Equipment owned by the contractor and on the site in connection with the works for such reasonable period as the Employer considers expedient for the completion of the works.

Upon completion of the works or at such earlier date as the employer thinks appropriate, the employer shall give notice to the contractor that such contractor's equipment will be returned to the contractor at or near the site and shall return such contractor's equipment to the contractor in accordance with such notice. The contractor shall thereafter delay and at its cost remove or arrange removal of the same from the site.

4. Subject to other provisions of the contract, the contractor shall be entitled to be paid the price attributable to the part of the works executed as at the date of termination, and the costs, if any, incurred in protecting the works and in leaving the site in a clean and safe condition pursuant to provisions of the contract and rent of the contractor's equipment, if any used by the Employer. Any sums due to the employer from contractor accruing prior to the date of termination shall be deduction from the amount to paid to the contractor under this contract.
5. If the Employer completes the works, the cost of completing the works by Employer shall be determined. If the sum that the contractor is entitled to be paid plus the reasonable costs incurred by the Employer in completing the works exceeds the contract price, the contractor shall be liable for such excess. If such excess is greater than the sums due to the contractor under the contract, the contractor shall pay balance to the Employer, and if such excess is less than the sums due to the contractor under the contract, the Employer shall pay the balance to the Contractor. The Employer and contractor shall agree in writing, on the computation described above and the manner in which any sums shall be paid

AFFIDAVIT

I, Son/Daughter of Shri..... Age..... years resident of Mohalla..... P.S. District..... State..... do hereby solemnly affirm and declare as under:-

1. I am..... (designation/ authority) in M/s..... (Name of the partnership firm/ company/ proprietorship/ Co-operative Society) and have been empowered to swear this affidavit on behalf of M/s.....
2. I declare to have satisfactorily completed the similar works with the **PSU 'or' Govt. organization 'or' Joint Venture of PSUs/Govt. organizations/both**, the details of the said work(s) in support of eligibility criteria are given herein under:-

Sl. No.	Name of Govt. Org./ PSU/ Public Ltd.Co.	Date & number of work order(s)	Description of the job as per work order(s)	Work order(s) placed on		Value of work order(s)	Value of work order(s) executed	Completion date as per work order(s)	Work order fully executed on
				Name of the firm	Type category of enterprises/ style of the firm				
1									
2									
3									

3. I further confirm that the above contents are true and correct to the best of my knowledge and no material fact has been concealed.

Solemnly affirmed & declared before me by Deponent(s) who is / are identified by	The declaration made herein above are true to our best of knowledge, information and behalf & signed at On..... Deponent(s)
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CHECKLIST TO BE FILLED BY CONTRACTOR EXCEPT REMARKS:- All documents which is require for fulfill the qualifying requirement/ Eligibility criteria are to be submitted along with tender in serial order (clearly mention page no.) and the tenderer must fill the checklist of Annexure-V

CHECKLIST- 1 OF DOCUMENT SUBMITTED BY TENDERER

Sl.No.	Document	Submit/ Not Submitted	Page No.	Remarks by BPSCL
1.	Valid work order			
2.	Completion Certificate			
3.	Partnership/ Proprietor			
4.	EPF			
5.	STRC			
6.	TIN			
7.	ESI			
8.	Latest ITR			
9.	* Service Tax Regn. No.			
10.	Solvency			
11.	Turnover/ PL Sheet			
*If the agency is not under the preview of service tax then please write Not applicable (N.A.).				
Total numbers of pages in Techno-commercial Bid			

Checklist-2 [Please tick (√) the one which is applicable and cut (x) another]

1.	All document as per NIT and Checklist 1	Submitted (....) Not submitted (....)	
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DECLARATION OF TENDERER:-

I M/s Hereby declare that to best of my knowledge, the information given in the checklist is correct and complete, if any mistake/ incorrect statement will be found then you have right to reject and cancel (my) tender/application without any notice. I also hereby declare that I have read the all terms and conditions of tender document carefully.

Signature of tenderer with seal

(Price Bid)

Ref: NIT No. : BPSCL/CEO/P&C/14-15/C-044/NIT-449/4257 dated: 22/05/2014

Schedule of Quantities for “Cleaning, wiping & moping of Main Store of BPSCL”.

Sl. No.	Description of Items	Unit	Quantity	Rate / Unit (Rs.)	Amount (Rs.)
1	Cleaning wiping and moping of all the rooms including the office rooms with necessary cleansing agents and freshners two times daily excluding Sundays.	Sqm	840x313x2		
2	Cleaning of the outside premises of the main store excluding Sundays.	Sqm	3456x313		
Total					

(Rupees)**Note:**

1. Service Tax: **EXTRA** as applicable on 90% of work order value () / Not applicable. ()
(Please tick (√) the one which is applicable and cut (x) the another) In case no option is marked, price quoted will be assumed as inclusive of service tax.
2. BPSCL reserves the right to not accept the lowest rate quoted by a tenderer, if the rate is not reasonable.

Signature of tenderer with seal